



## **JOB POSTING – RESOURCE DEVELOPMENT COORDINATOR**

Use your skills to move a state-wide child abuse prevention agency's mission forward. We need your support in organizing special events, securing sponsorships, expanding our funding base, and developing sustainable relationships with our supporters. If you feel comfortable approaching people you don't know, like to forge new paths, like to speak in public, and love Excel, this may be the job for you.

If you understand the importance of securing funds, goods, and services for a non-profit organization, consider joining our team! Networking and meeting new people is a big part of this job, so you will have the opportunity to have every day be different. Use your time and talents to support all facets of our fundraising including special events, securing sponsorships, managing donor relations, networking with diverse groups, associations and more.

### **About Us:**

Prevent Child Abuse Kentucky is a 35-year non-profit agency based in Lexington, KY. Our Executive Director has been here for all 35 of those years (but we don't think she is THAT old!). The rest of our team is comprised of seasoned and new staff who value diversity, integrity, and professionalism. We are known for the blue-and-silver pinwheels during Child Abuse Prevention Month, and our annual KIDS ARE WORTH IT! Conference-Kentucky's largest event focused on child abuse prevention education. We also train more than 3,500 people a year on how to prevent child abuse and neglect. We are a small, but mighty non-profit, with nine staff and a volunteer Board of Directors at 21 members.

### **The Position:**

The person who joins our team will be able to:

- Enhance donor outreach and awareness through new and existing engagement strategies
- Oversee all facets of the annual golf scramble and other events to grow agency revenue
- Conduct prospect identification and donor cultivation for sponsorship of agency events and general funding
- Network with individuals, groups, and associations
- This is just a sampling of the fun revenue-producing projects you'll be working on!

This is a full-time salaried position with a range of \$38,000 to \$53,000. We've been told our benefit package is pretty sweet! Benefits include health and dental insurance, a 401(k) plan and generous holiday, vacation and sick leave.

If you want to see the full hiring notice for this position, [click here](#) (insert link).

### **The Location:**

While the successful applicant will be out and about engaging the community, this is an on-location position. located in Lexington, KY.

## **Why Should You Apply?**

- Opportunity to work independently, but also be part of a small team
- Our mission of preventing the abuse and neglect of Kentucky's children is second-to-none!
- If you like to look at existing strategies and make them better or create something from scratch and see the fruits of your efforts, then this job may be a great fit for you.

## **Interested?**

Interested applicants should provide a resume, and cover letter to be submitted via one of these methods:

***No Phone Calls Please***

Via: LinkedIn at <https://www.linkedin.com/jobs/view/3286924974/>

Via: The KY Nonprofit Network at <https://tinyurl.com/ResourceDev>

Via Email: to Janna Estep Jordan at [jestepjordan@pcaky.org](mailto:jestepjordan@pcaky.org)

Via US Mail:

Prevent Child Abuse Kentucky  
Attn: Janna Estep Jordan  
801 Corporate Drive – Suite 120  
Lexington, KY 40503

All qualified applicants, including all federally protected classes of citizens, will receive consideration for employment.