

Prevent Child Abuse Kentucky
Hiring Notice

Programs and Trainings Specialist

This position is responsible for providing a variety of professional trainings to various disciplines and is also responsible for other educational and programmatic facets of the agency.

Primary Responsibilities

- Develop, provide, coordinate and oversee statewide and agency educational trainings
- Oversee the agency's provision of CEUs for various disciplines
- Implement plans as appropriate for program enhancement as a result of the compilation, maintenance, development and analysis of all baseline and subsequent data appropriate to the program
- Submit required reports to funding sources
- Serve as a member of a program team that stays abreast of regulations, policies, trends, gaps and opportunities for program development and enhancement

Job Qualifications & Requirements

- Master's degree preferred/commensurate experience accepted
- Experience in program and training design, implementation, monitoring and evaluation
- Creative self-starter, able to work independently and function as part of a team
- Knowledge of child abuse and neglect and understanding of child welfare and DCBS
- Excellent verbal and written communication skills
- Computer knowledge and ability to use Word, PowerPoint, Adobe, SPSS and Excel required
- Ability to multi-task and prioritize
- Some night/weekend work required
- Ability to lift 25 pounds
- Must have reliable transportation

To Apply

Prevent Child Abuse Kentucky seeks a dynamic, energetic, organized team player committed to making a difference in helping to prevent child abuse and neglect in our Commonwealth. Interested applicants should provide a resume, and cover letter (including salary requirements) to be submitted by mail to the address below:

Prevent Child Abuse Kentucky
Attn: Joel Griffith
801 Corporate Drive – Suite 120
Lexington, KY 40503

No Phone Calls Please

Position Open Until Filled

All qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex age or disability.

Funded in part or in whole with state or federal funds through a contract
(#PON2 736 1600001309 4) with the KY Cabinet for Health and Family Services